

Position Description – Lifeguard/Instructor

Position Title: Lifeguard/Instructor

Department: Parks and Recreation

Position Summary: This position is responsible for maintaining a safe, clean and fun environment for the public during swim sessions. If instructing a program, a high quality of professionalism is also expected with lesson planning, preparation, and implementation of classes.

Supervision Required: Pool Supervisor
Head Guard(s)
Manager of Operations

Preamble: Supervises the public whenever the pool is open. Follows the guidelines set out by the Provincial Licensing and White Valley Parks and Recreation Department. Maintains a high level of professionalism when at work. Takes pride in a job well done.

Hours of Work: Variety of shifts, dependent on guarding or instructing times. May include weekdays, evenings, and weekend shifts.

Responsibilities and Duties:

1. Ensures the safety at all times for staff and public.
2. When teaching prepares and plans classes.
3. Attends in-services and training sessions.
4. Maintains guarding standards.
5. Sets up games and activities during guarding shifts.
6. Takes care of guarding equipment and supplies.
7. Keeps pool operational records accurate.
8. Meets regularly with Pool Supervisor to maintain a high standard of care for the facility and communication between staff.
9. Keeps updates on current trends and keeps awards current.
10. Ensures professionalism with other staff and public.
11. Maintains a high standard of care with facility maintenance and pool chemistry.
12. Assists other staff in performance of duties.

Required Qualifications:

1. Current NLS, WSI (if instructing), and CPR awards.
2. Experience preferred.
3. WHMIS preferred.
4. Knowledge of pool chemistry and filtration systems (Pool Operators level 1 preferred).
5. Other qualifications preferred (ie. LSI, NCCP, Aqua Fit)
6. Complete a criminal record check.
7. Participate in inservice training opportunities.
8. Ability to exercise courtesy, tact, and diplomacy ensuring a high level of customer service. Ability to interact in a positive manner with fellow staff and volunteers, parents, and other Village staff to promote excellent public relations.
9. Ability to work as part of a team, assisting other staff in the performance of their duties.
10. Ability to exercise independence of judgment in handling properties relative to assigned work.